

CREEKSIDE KNIGHTS ATHLETIC BOOSTER CLUB

Monthly Meeting Minutes

Monday, March 11, 2019

I. Welcome

- A. Gordon Goodyear, President
 - a. Meeting called to order at 6 pm
 - b. Roll Call – Attendance: Tina Northcut, Kendall Welsh, Meg Balke, Linda Grossman, Rhonda Gracie, Gordon Goodyear, Kir Butler, Monte Pool, Luke Marabell, David Jarrett, Sharon Herbst **Absent**, Jo Ann Wiley, Chuck Forcier, Joel Strickland, Deena Poole, Henry Ferris, Shanna Scott, Jim Dwyer,
 - c. Validation and approval of the Minutes from the previous meeting – Motion to approve, Gordon Goodyear – Kendall Welsh - first, Kir Butler - second = approved
- B. Luke Marabell – Athletic Director
 - a. Board positions are available for the 2019-2020 school year. Luke suggests that board members represent all sports.
 - b. Concession stand is going well. Accepting credit cards at the concession stand is also going well.
 - c. Discussion about paying to opt out of volunteering was tabled. Kir suggested having the coaches assign parents for volunteer duties. Gate money - \$2.50 per sold ticket goes directly to the team.

II. Officer Reports

- A. President - Gordon Goodyear
 - a. \$550 per year to Aaron Carn to manage website – approved via email.
 - b. Discussion on ROTK website – remove website and add a tab to the athletic website – tabled for future discussion
 - c. Handling of athletic scholarship falls under VP job description. Kendall will handle setting up a review board. Kir will provide name from last year to Kendall.
 - d. Ramp Up Knight is March 26th. A representative for ROTK and Membership should be at Ramp Up Knight. Williams Athletics will not be selling spirit wear at Ramp Up Knight this year. John Williams stated that he is out of key sizes. Kir stated that there is still \$4,000 allotted to spend on spirit wear. Discussion on possibly having shirts made. Tina Northcut will send a design to Rhonda.
 - e. Gordon is requesting an S.O.P. (standard operating procedures) or playbook from each board member of a month-by-month “to do” list.
 - f. Nominating committee consists of President (Gordon), Athletic Director (Luke) and three outgoing members (Linda, Joann and Jim). Suggest soliciting JV teams.
 - g. Kim Moore resigned and is not returning to the board. Linda Grossman assuming the secretary duties for the remainder of this term.
- B. Vice President - Kendall Welsh
- C. Treasurer - Kirsten Butler / Meg Balke
 - a. Financial update - \$22,968.75 raised at the football fundraiser!
 - b. Quicken (MAC) to Quick Books Pro (Windows) – Kir will download spreadsheet from Diane Grant (Enrolled Agent/Tax Preparer) and go from there.

III. Director Reports

- A. Apparel Director: Henry Ferris-NA
- B. Membership Co-Director: Monte Poole
 - a. 435 memberships totaling \$46,000.
- C. Team Liaison/Volunteer Director: Linda Grossman- nothing to report.
- D. Public Relations Director: Shanna Scott-NA
- E. Business Sponsorships Director: David Jarrett- will not be returning.
- F. Special Events Director: Rhonda Gracie
 - a. May 10th is Running of the Knights- working on registration.
 - b. In the past, \$10 per registration went back to the team, working on something.
 - c. Invite Ponte Vedra Track and Field team to ROTK. Each athlete pays \$25 registration fee and we, in turn give it back to PVHS. Motion Monte, Second Kir. – approved.
 - d. ROTK \$500 cash prize for 1st place male and female runner age 24 and over? Possible scholarship to any runner under age 24?
 - e. Rhonda will contact Mandy Yates (on committee of St. John's Striders) to advertise and recruit runners for ROTK.
- G. Webmaster-Jim Dwyer - NA

IV. **Adjourn**

Meeting adjourned 7:30 pm

Next CKABC General Board meeting Monday, April 15th at 6pm.

Monday, May 13th will be voting for 2019-2020 board members and begin transition.