

Agenda

CREEKSIDE KNIGHTS ATHLETIC BOOSTER CLUB

Monthly Meeting

Tuesday February 19, 2019

I. Welcome

- A. Gordon Goodyear, President
 - a. Roll Call – Attendance, Gordon Goodyear, Kir Butler, Meg Balke, Kim Moore, Linda Grossman, Deena Poole, Monte Poole, Shanna Scott, Henry Ferris, Joann Wiley, Jim Dwyer, Tina Northcut; absent: Kendall Welsh, Lori Matulevich, David Jarrett, Joel Strickland, Rhonda Gracie, Tina Northcut, Chuck Forcier
 - b. Call to order 6:02pm
 - c. Validation and approval of the Minutes from the previous meeting – motion Deena, 2nd Kim Moore – all approved
- B. Luke Marabell, Athletic Director
 - a. Football fundraiser – electronic transfer and funds from Red & Black Gala – netted \$23K; first year event very effective; need to put together a donation letter to outline what the funds will be used for and where to place for accounting
 - b. Scoreboard currently only does football, would like to incorporate other sports (LAX, Soccer, etc.); Installation may be the largest expense if unable to use existing poles.
 - c. New uniform deal in the works with Baker's
 - d. Discussion around giving parents the option to opt out of volunteering in lea of paying a fee. Need to determine opt out fee amount to offset cost of hiring concession workers.
 - i. Monte Poole, Kir Butler and Luke Marabell will work on process for opt out
 - e. Ramp up Night on March 26th will take place but will be different from prior years

II. Officer Reports

- A. President - Gordon Goodyear
 - a. Kellie Woodard board resignation
 - b. Bylaws suggested changes
 - i. Meg Motion; Monte 2nd, majority approval
 - c. Funding request: Sports Chair for Adapted Shot Put Competitions
 - i. Joanne will work with Brooks Adaptive for instructions/usage
 - ii. Motion for \$805 Jim Dwyer, 2nd Deena Poole, all approved
 - d. Baseball & Softball vinyl signage and inspirational aesthetics complete
 - i. Leonard's doing the vinyl; having some issues with it adhering to the extension
 - e. Funding request: (phase 1 only)
 - Phase 1: Vinyl project for front of gymnasium and inside entrance area. Design in progress by Leonard's; quote \$1805; 4 metal door, ticket windows, 2 tall laminates on wall replacements; motion to approve Kim Moore, Linda 2nd; all approved
 - Phase 2: Wall of fame outside of athletic office. Background collage with articles recognizing athletes who excelled in their sport
 - Phase 3: Weight room and wresting room 7'x8' roll up doors
 - f. Appoint "Nomination Committee" consisting of President, Athletic Director and three current outgoing board members. Solicit interest in board positions and fill out voting ballot.
 - i. Nomination Committee: Joanne Wiley, Linda Grossman and Jim Dwyer

- g. Upcoming board meetings: (dates may be adjusted as we get closer)
 - i. March 11th - General board meeting, last one
 - ii. April 15th - Regular board meeting
 - iii. May 13th - Voting for 2019-2020 board members and begin transition
- B. Vice President - Kendall Welsh – no updates
- C. Secretary - Kim Moore – no updates
- D. Treasurer - Kirsten Butler
 - a. Gala fund income approx. \$23k
 - b. Booster bucks approx. \$5800 left
 - c. Annual report due May 1st; will work with Meg
 - d. Quicken update the converter for mac to windows still not working, eta end of this month. Transition to QuickBooks will be completed at that time.
 - e. Gordon to follow up on email regarding outstanding checks or payments.

III. Director Reports

- A. Apparel Director: Henry Ferris
 - a. Will have update by the end of the month; need ending inventory for accountant; Henry will follow up
- B. Membership Director: Deena Poole, Co-Director: Monte Poole
 - a. Rosters needed for spring sports
- C. Team Liaison/Volunteer Director: Linda Grossman, Co-Director: Lori Matulevich
 - a. Seasons crossing over Winter and Spring
 - b. PR and Liaison Responsibilities
- D. Public Relations Director: Shanna Scott
 - a. First publication in St. Augustine Record, Athlete of the Month
- E. Business Sponsorships Director: David Jarrett; Co-Director: Joel Strickland
- F. Special Events Director: Rhonda Gracie, Co-Director: JoAnn Wiley
 - a. Running of the Knights update
 - b. Medals have been ordered
 - c. Sponsorship drive in full gear
 - d. Sidecreek local band and stage cost may not be cost effective with Power of Creekside needs to be confirmed if they are participating or not
- G. Webmaster: Jim Dwyer – no update

IV. Adjourn – meeting adjourned 7:21

Next meeting will be Monday March 11th (General Board Meeting)